

**Baptist Missionary Association Theological Seminary**  
**Annual Security Report (ASR) 2015-2016**

The Annual Security Report (ASR) provides BMA Seminary students and employees with a statement of current campus policies regarding procedures for students and others to report criminal actions or other emergencies occurring on campus. BMA Seminary administrators and faculty use the information revealed by these reports to evaluate and assess campus safety.

*Policies for making timely warning reports to members of the campus community regarding the occurrence of Clery Act crime*

Students or employees who observe criminal activity anywhere on the main seminary campus should immediately notify the Jacksonville Police Department (Phone: 911 in emergency or 903-586-2546). After notifying the police, please contact the Business Office or BMA Seminary and report the activity to one of the administrators (903-586-2501). Reports should provide as many details of the activity as possible.

Students or employees who observe criminal activity anywhere on the seminary extension campus should immediately notify the Conway (AR) Police Department (Phone: 911 in an emergency or 501-450-6120). After notifying the police, please contact the Central Baptist College Administrative Office and the Seminary Extension Administration Office and report the activity (Phone: 501-679-6791).

Clery Act crimes reported annually include: Murder, sex offences (rape, fondling, incest, and statutory rape), robbery, aggravated assault, burglary, motor vehicle theft, liquor law violations, drug abuse violations, weapons violations, hate crimes, arson, and violent acts against women.

*Policies for preparing the annual disclosure of crime statistics.*

The BMA Seminary annually completes the Campus Safety and Security Survey as required by the United States Department of Education (DOE). The survey directs institutions to provide information related to criminal activity and fires on campus. Upon request from the seminary's administration, Jacksonville Police Department provides information related to criminal activity on the area containing the seminary campus. Seminary administrators use the data to complete the survey. The seminary depends exclusively upon data provided by the Jacksonville Police Department for purposes of disclosing criminal statistics related to the institution.

BMA Seminary's ASR includes both the Campus Safety and Security Survey and its Fire Summary as addendums or attachments.

*Statement of current policies concerning:*

*Security of and access to campus facilities, including campus residences*

According to the BMA Seminary Student Handbook, during the regular school year, except for holidays, campus buildings (administrative, classroom, chapel, and library) are open Monday, Tuesday, and Thursday from 7:45 a.m. to 9:30 p.m. Wednesday and

Friday from 7:45 a.m. to 4:45 p.m. Normally, the library is open on Saturday during the fall and spring semesters from 9:00 a.m. to 1:00 p.m. At other times the buildings are locked and inaccessible.

Campus buildings are closed for the Fourth of July, Labor Day, Thanksgiving, and usually the last two weeks of December and on through the first of January. Without authorization from proper administrative officials, neither students nor employees should attempt to access buildings when they are locked.

Student housing is kept locked when not occupied. Access to student housing may be obtained by contacting the Business Office. Employees or students who observe anyone attempting to break into a seminary building should notify the Jacksonville Police Department immediately (Phone: 903-586-2546).

*Security considerations used in the maintenance of campus facilities.*

According to BMA Seminary Apartment Rules and Regulations, apartments may have to be entered for emergency maintenance. According to the Campus Safety Plan (CSP), all seminary maintenance personnel will familiarize themselves with the CSP. Maintenance personnel will be provided with safety goggles utilized for operation of equipment that requires or suggests eye protection. Breathing masks/filters will be provided and utilized when in an environment that requires such. Protective clothing will be worn as necessary to perform maintenance tasks at the seminary.

*Statement of current policies concerning campus law enforcement,*

Due to the Christian nature of the seminary and accessibility of the local police department (less than three miles from the campus), the size of the campus, and the relatively crime-free environment of the school, BMA Theological Seminary does not employ a campus police officer but depends upon the Jacksonville Police Department to serve as the law enforcement authority on campus.

Any criminal activity observed should be reported promptly and accurately to the Jacksonville Police Department (Phone: 903-586-2546 or 911 in emergency). After the activity has been reported to the police, the Business Office of BMA Seminary should be notified as soon as possible (903-586-2501, Ext. 201).

*The Seminary's response to criminal action reports*

The administrative officials at BMA Seminary will fill out a detailed record of reported criminal activity and will cooperate fully with the investigative efforts of the police. BMATS officials will also participate in any cooperative endeavor to deter such activity in the future.

*Pastoral Counselors and Professional Counselors*

If and when appropriate, pastoral and professional counselors should inform persons they are counseling to report crimes on a voluntary basis. When reported to the proper authorities, primarily Jacksonville Police Department, data should appear in the annual crime statistics report. Additional and appropriate agencies for reporting may include:

*BMA Seminary Main Campus Jacksonville, Texas*

Jacksonville Fire Dept	903-586-7131
Jacksonville Police Dept	903-586-2546
Texas Highway Patrol	903-586-6826
Poison Control Center	1-800-482-8948
ACCESS Center (24 hour mental health assistance)	1-800-621-1693
Crisis Center (domestic violence, sexual assault or child abuse)	1-800-232-8519

*BMA Seminary Extension Site in Conway, Arkansas*

Conway (AR) Fire Dept	501-450-6147
Conway Fire Dept	501-450-6120
Arkansas State Police	501-354-9616
Conway Emergency Response Team	501-513-2004
Poison Control Center	1-800-482-8948
Private Phone Counseling	1-800-527-5454
Counseling Associates (24-hour mental health assistance)	1-800-844-2066

*Practices and Procedures Designed to Promote Responsibility*

Each semester during the faculty and staff meeting employees are encouraged to look out for unusual or suspicious activity and report any such activity to their department heads immediately.

Each semester on-campus students are encouraged to be responsible for their own security and the security of others by means of written reminders from the Dean's Office, anti drug literature, and biannual visits by law enforcement officers.

BMA Seminary security procedures and practices are published in the Student Handbook, which is distributed to each BMATS student. Students are encouraged to be alert to any suspicious or abnormal behavior and report such behavior to the Business Office.

*Crime Prevention Programs*

BMA Seminary conducts at least one assembly annually to inform students and employees about the prevention of crimes. Those present are informed concerning crimes that are common to the area, what types of activities to watch for, what actions are being utilized in crime prevention, and what steps they should take in order to prevent crimes on campus, or in the event that criminal activities are observed.

*Policies regarding alcoholic beverages and substance abuse*

BMA Seminary prepares students for a variety of ministries in church and church-related institutions. Such aspirations encourage professionalism and demonstration of Christian character in all areas of life that adhere to certain standards. The emphasis is on the importance of being obedient to the commands and principles of the Bible. Almost all of our standards of conduct are based on scriptural commands or principles. The remaining standards are based upon generally accepted traditions for this area of the nation. Behaviors apply both to students and employees. Behaviors that are unacceptable, related

to criminal activity, include, but are not limited to, the possession, distribution, and/or consumption of alcohol or drugs (illegal, prescription, or over-the-counter). Students and employees should immediately inform seminary administration in writing if criminal or civil charges are filed against them or a member of their immediate family.

Central Baptist College (CBC) hosts the BMA Seminary Extension campus in Conway, Arkansas. Students attending the extension site should comply with standards of conduct mandated by the college. CBC is an alcohol-free, drug-free, and tobacco-free campus. Use, possession (including empty cans), and distribution of alcoholic beverages or public intoxication are unacceptable behaviors, whether on or off campus. Under no circumstances are students to use illegal drugs, misuse over-the-counter or prescription drugs, inhalants, or anything that causes a hallucination or “high” whether on or off campus. Consumption, possession, or transportation of illegal drugs will not be tolerated. Under no circumstances shall there be any type of weapon allowed on the CBC campus or any of its properties.

Students and employees are subject to local, state, and federal laws regarding the unlawful possession and distribution of illicit-drugs and alcohol.

Drug abuse can negatively affect an individual in the following areas related to health: cardiovascular, respiratory, gastrointestinal, musculoskeletal, kidney, liver, neurological, mental health, hormonal, cancer, prenatal, and mortality. Students and employees can receive more detailed information at [www.drugabuse.gov](http://www.drugabuse.gov).

Alcohol abuse can negatively affect an individual in the following areas related to health: brain, heart, liver, pancreas, cancer, and immune system. Students and employees can receive more detailed information at <http://www.niaaa.nih.gov/alcohol-health>.

The East Texas Medical Center (Behavioral Health) provides rehabilitation opportunities such as Alcoholics Anonymous (AA) and Narcotics Anonymous (NA). A 24-hour helpline is available at 903-566-0088 or toll free at 800-566-0088.

### *Conduct Probation*

Students who violate Christian standards of character and conduct and participate in behavior inimical to the best interest of the community or Seminary, including alcohol and substance abuse, may be placed on conduct probation. A specified period of time (normally six months) in which a student may be required to take certain actions to amend negative conduct. Actions required may include (but are not limited to) restitutions, counseling, removal from seminary housing, communication with offended parties, community service and attempts at reconciliation. Should additional problematic conduct occur during conduct probation, suspension from the seminary will be automatic.

### *Suspension and/or Expulsion*

Conduct that is contrary to the norms of Christian behavior or inimical to the best interest of the Seminary may lead to suspension or expulsion. A student who is suspended due to misconduct will not be eligible for readmission for at least one academic year. A student

who is expelled due to misconduct will not be eligible for readmission. All student rights and privileges will be terminated during the same period(s). In addition, use of campus facilities is prohibited. Suspended students seeking readmission must do so through the academic dean's office.

#### *Reports of Disciplinary Proceedings*

Upon written request, the seminary will disclose to an alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such a crime of offense. If an alleged victim is deceased due to crime or offense, the alleged victim's next of kin shall be treated as the alleged victim in relation to the report.

#### *Emergency and Evacuation Procedures*

In case of a fire alarm or drill, three short bells will sound to alert all seminary personnel to exit the building immediately and proceed to the "grassy" area between the front parking lot and Pine Street.

In case of a tornado alarm or drill, one lengthy bell will sound the alert for all seminary personnel to proceed immediately to designated areas located inside the main building (near the restrooms) and near the copy machine area in Kellar Library.

#### *Policy Regarding Sexual Offenses*

BMA Seminary is committed to maintaining an atmosphere where students, faculty, staff, administration, and visitors to the campus can interact free from any form of sexual harassment, intimidation, or exploitation. BMA seminary will take whatever action may be needed to prevent, correct, and discipline behavior which violates this policy.

#### *Definitions*

1. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when
  - a. Submission or rejection may have an effect on a student's academic evaluations.
  - b. Submission or rejection is a condition of employment of a person or the basis of employment decisions regarding such person; or
  - c. Such conduct has the effect of interfering with a person's work or school performance; or
  - d. The conduct creates an intimidating, hostile, or offensive work or study environment.
2. Both men and women may be victims of sexual harassment.
3. Totality of the circumstances, including context, will be considered when determining whether sexual harassment has occurred.

### *Reporting Procedures*

1. Students should report alleged sexual harassment to the Academic Dean or the President if the Dean is involved. Grievance procedure as stated in the *Student Handbook* will be followed.
2. Employees, faculty, and staff will follow grievance procedures as stated in the *General Employees Manual* and *Faculty Handbook*.
3. Additionally, alleged victims of sexual offense should follow the same reporting procedures and may request assistance from seminary personnel in contacting appropriate law enforcement authorities. Assistance may also be given to help victims of sexual offense contact organizations capable of providing for their emotional/mental-health issues related to the offense.

### *Consequences*

Upon completion of the investigation, if it is determined that sexual harassment did occur, corrective and disciplinary action will be promptly put into effect, including the possibility of dismissal or removal of the offending person. Both accuser(s) and accused are entitled to the same opportunities during disciplinary investigation of an offense. Such an offense may require reasonable adjustment to a student's academic or living situations. Both accuser(s) and accused will be informed of the outcome of any institutional disciplinary proceeding that is brought alleging a sex offense. The outcome means only the seminary's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

### *Sex Offender Registry*

Students and employees may view the Texas Department of Public Safety Sex Offender Registry to gain information related to sex offenders in the Jacksonville area by going to the following website: <https://records.txdps.state.tx.us/SexOffender>.